



## VIRTUAL BUILDING SITE

# DEVELOPING a POLICY STATEMENT on THEFT & VANDALISM

Construction sites are easy targets for thieves. Constant staff turnover makes it difficult to keep good security records – and the high value of building materials, plant and equipment leads to quick and easy profit for successful thieves.

A proportion of construction site crime is committed by people working in the industry. This means that great responsibility rests with the site supervisors and builders. It is important that security measures are discussed at management level and that all senior staff fully understand the implications of poor security.

Communicating a strong and clear company policy on site security to all staff and contractors can go a long way towards reducing the problem.

A number of measures should be taken to raise security awareness:

- Make individual members of staff personally responsible for company equipment they use.
- If equipment is lost through negligence or carelessness consider disciplinary action.
- Make sure that everyone on site knows the company policy on crime management and is familiar with site security procedures.
- Tell everyone that you expect suspicious incidents to be reported and that the details of the reports will be treated in confidence.

Using the statement below may help you to get the message across. It is aimed at site employees/contractors and could be used as the basis for your own company's crime management statement, displayed on site and reproduced for distribution to all contractors and employees.

### **SITE SECURITY THIS IS A SECURE SITE PLEASE HELP KEEP IT THAT WAY**

It is your duty to report any suspicious behaviour. Such reports will always be investigated and information treated in strict confidence. This company has a policy of ALWAYS prosecuting thieves. It is in your interest to follow these rules:

1. **Lock up** all your tools when you are not using them.
2. Clearly **mark** all your property.
3. **Remove** ignition keys from your vehicle and unattended plant.
4. **Immobilise** all plant when not in use.
5. Whenever possible, park vehicles **off the road**.
6. **Return** all keys to the site manager or person responsible for keys.
7. **Report immediately** any theft or suspicious behaviour.

**THEFT & VANDALISM CAN LEAD TO JOB LOSSES  
IF IT'S ON SITE, MAKE SURE IT'S IN SIGHT OR SAFE!**